

Minutes of the Third Project Board Meeting

Enhancing Disaster and Climate Resilience (EDCR) in FSM through Improved Disaster Preparedness and Infrastructure Project

An Electronic Project Board Meeting was undertaken 31 March to 15 April 2020.

Email sent to:

Executive

Mr. Levan Bouadze (Chairperson)* Resident Representative, UNDP Pacific Office in Fiji

Senior Beneficiary

Mr. Andrew Yatilman* Secretary, DECEM

Supporters

Mr. Antholino Neth*	Assistant Secretary, Emergency Unit (DECEM)
Mr. Michael Yarofaitoar*	Deputy Assistant Secretary, Response and Recovery Unit (DECEM)
Mr. Gordon Cornelius*	Public Assistance Officer (DECEM)
Mr. Wilfred Robert*	Director, Chuuk Emergency Operations Center (Chuuk State Government)
Mr. Kembo Mida*	Chief Executive Officer, Chuuk Public Utilities Corporation (CPUC)
Mr. John Guswel*	Manager, Southern Yap Water Authority
Mr. Victor Bamog*	Disaster Coordination Officer, Yap State Government
Mr. Patrick Carl*	Chief of Fire and Emergency Services, Department of Public Safety (Pohnpei State Government)
Mr. Nena William*	Disaster Coordination Officer, Kosrae State Government
Mr. Rinson Phillip*	Chief, Department of Public Safety (Kosrae State Government)
Mr. Hairom Livaie*	Director, Department of Transportation, and Infrastructure (Kosrae State Government)
Mr. Eden Skilling*	Weather Service Pohnpei

Development Partner

Mr. Kenji Maki*	Second Secretary, Embassy of Japan
Ms. Airi Iizuka*	Adviser/Researcher, Embassy of Japan

Project Assurance

Ms. Merewalesi Laveti*	M&E Country Coordination Analyst
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UNDP Project Management and Support Team

Ms. Karin Takeuchi*	Deputy Resident Representative
Ms. Nasantuya Chuluun*	Operations and Implementation Specialist
Ms. Winifereti Nainoca*	Environmental Team Leader
Mr. Kevin Petrini*	Regional Climate Policy Specialist
Ms. Yoko Ebisawa*	Project Manager
Mr. Murod Ruziev*	Procurement Specialist
Ms. Zayaan Jappie*	DRM Communications Specialist
Ms. Shivani Devi*	Finance Officer
Ms. Ana Beramaisuva*	Project Assistant

UNDP FSM in-country Project Team

Mr. Anthony De La Cruz*

FSM Country Project Coordinator

Ms. Victorina Loyola*

Procurement & Logistics Officer

Ms. Loreen Cyndi Hadley*

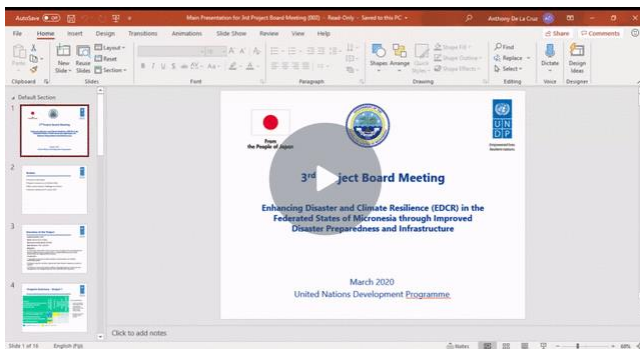
Finance/Administration Officer

* E-mail Circulation

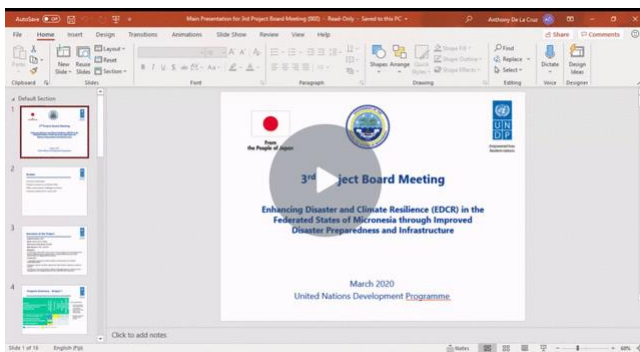
1.0 Presentation

The below links were shared where UNDP recorded a presentation to explain main updates. (It is recommend to use Google Chrome instead of Internet Explorer)

[EDCR 3rd Project Board Meeting Presentation - Part 1 - \(by Anthony De La Cruz\) explain progress of the Project \(Slide 1-9\)](#)




[EDCR 3rd Project Board Meeting Presentation - Part 1 - \(by Anthony De La Cruz\) explain progress of the Project \(Slide 1-9\)](#)



[EDCR 3rd Project Board Meeting Presentation - Part 2 — \(by Yoko Ebisawa\) explain the updated Risk Log, lessons learned, challenges and intended activities for Q2 2020 \(Slide 10-16\)](#)

Risks



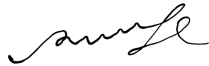
#	Description	Type	Impact & Probability	Countermeasures / Management response
1	Natural Disasters in the North Pacific	Environmental	High impact, medium probability	Depending on the scale of the disaster, implementation may be delayed, as government will need to concentrate on disaster response to avoid loss of life. Efforts will be made to minimize impact of disaster on project timelines, to the extent possible.
2	Engagement and coordination within FSM and Development Partners	Strategic	High impact, low probability	Consultations will be done on a continuing basis taking into account the parameters of the funding modalities, contingencies and limitations for flexibility.
3	Availability of Equipment from Suppliers and procurement delays	Operational	High impact, high probability	Mapping of potential suppliers will be done on a continuing basis in accordance with UNDP procurement guidelines. Support from UNDP Malaysia to be requested in the case of highly complex procurement. [Updated March 2020] Procurement of fire truck and water truck would take more time than expected due to longer manufacturing and delivery lead time. UNDP will continue following up with the awarded supplier for the status and negotiate earlier delivery.

2.0 Discussion

There was a question from Mr. Nena William from Disaster Coordination Officer, Kosrae State Government on the ETA of the vehicles. He is noted that ETA for fire truck was move from September to December. He clarified on the ETA for the tree trimming equipment (initially May).

Ms. Yoko Ebisawa, Project Manager, responded that ETA would be still in May for tree clearing equipment as originally scheduled based on the last communication with the supplier. As for the bucket truck, ETC would be around October 2020 due to the expected delay of the chassis caused by COVID19 situation in the US. She mentioned that she would continue following up on the status.

There was no other comments or questions received.



Chairperson.....

Levan Boudze
UNDP Resident Representative

29-Apr-2020

Date.....



Secretary.....

Loreen Cyndi Hadley
Finance and Administrative Officer

29/04/2020

Date.....